



**Prescott Country Club
Property Owners Association
BOARD of DIRECTORS MEETING MINUTES - MARCH 5, 2025
www.pccpoa.com**

The following minutes will be approved subject to corrections at the next Board of Directors meeting.

Date & Time:

The meeting was called to order on March 5, 2025 at 3:10 pm at the Property Owners Association Activity Center.

Officers and Quorum:

President Al Zielinski opened the meeting with the Pledge of Allegiance and Secretary PJ Bradfield took minutes. The following Board Members were present: Jennifer Lynch and Chris Baum. Maddie Childers was absent. Office Manager Marge Huffman and Building & Common Areas Co-Chair John Ferbend also attended.

Minutes: Al motioned to approve the February 5 minutes without reading, Chris 2nd; unanimously approved.

Office Manager's Report: Marge continues to receive late dues payments which includes the \$15 late fee. She will be sending out approximately 45 letters for 60 days delinquent next week and an additional \$35 late fee.

Committee Reports:

- Architectural – Three permits were approved: 1 fence, 1 patio cover and 1 new house.
- Budget/Finance – Jennifer reported \$123,619 in Operating Fund Checking, \$46,403 in Reserve Fund Checking and \$50,074 in the Reserve Fund CD. She noted the Reserve Fund Checking and Reserve Fund CD are the newly created accounts from last month. Chris suggested opening an Operating Savings Account with 0.02% interest rate. Tabled.
- Building & Common Areas – On February 26, A&R Septic completed the septic system repair: cost was \$1,500, A Jacobs Utility Truck has been flushing the fire hydrant system in the Country Club. The new system runs water through a hose and filter and returns the water to the system with no wasted water. Cintas inspected fire extinguishers, exit and emergency lights February 27. Two extinguishers need to be replaced. Jonny's Landscaping, has been working on the office weeds and leaves; also monitoring shrubs and trees per their seasonal growth. The Turquoise median was cleaned. John Ferbend will be working with Jonny's to get an estimate to install driveway rock over the septic repair area and other areas in the gravel parking lot.
- Enforcement/Safety – PJ reported 17 property violations for election signs, dead tree trunks, broken windows, debris, and weeds. Photos are added to citations and properties are monitored for cleanup.
- Common Area Enhancement - PJ inquired about some possible enhancements to the Prescott Country Club Park. It was mentioned that there is an irrigation system for possible future addition of more trees.
- Community Events/Relations– Jennifer reported the "Fall Festival" at Prescott Country Club Park is tentatively scheduled for Saturday, October 11. Activities may include food, play equipment, pumpkin carving, and perhaps a band. The annual Food Drive, Light Parade and Tree Lighting is being scheduled for Thursday, December 4. It was noted this is not a POA sponsored event.
- Elections Committee - No Report

Unfinished Business

- Activity Center Use Agreement - Tabled pending further review.

New Business:

- Change in Committee Assignments - Al recommended a committee assignment changes;; Change "Enforcement & Safety" to "CC&R Enforcement" and add new committee "Health & Safety". Al recommended Chris Baum as Chair as he is currently working with Yavapai County on the Radar Speed Sign program. Additional issues to include traffic, speeding, wildfire and disaster alerts. Jennifer motioned to approve the changes, P.J. 2nd; unanimously approved

Announcements:

Next POA Board meeting is Wednesday, April 2, 2025 at 2:00 p.m.
Spring community garage sale is Friday thru Sunday, May 2 - 4

Al motioned to adjourn, Chris 2nd; unanimously approved. Meeting was adjourned at 3:50 p.m.

PJ Bradfield - Secretary : _____ Date Approved: _____